

WRNSC Board Meeting
November 13, 2024

Present: Ken Campbell, Oliver Conway-White, Elaine Gosnell, Rob Daniells, Cliff Marshall, Julien Bugand, Eddy Guo.

- 1) Called to order by Ken at 8:30pm.
- 2) Review/approval of agenda.
The agenda was reviewed and approved by Rob, seconded by Julien, all in favour.
- 3) Review/approval of minutes of previous meeting.
The minutes of the October meeting were approved by Eddy, seconded by Greg, all in favour.
- 4) Financial Report
Rob provided an overview of finances. Additional revenue has come in from adult lessons and memberships for the 2024-25 season. One more small equipment rental event will be held in December. Youth registrations are at about 70% of expected and adults at about 55% of expected. Adult registrations tend to come in once we get snow. Few additional expenses have been incurred since last month, namely for purchase of lighting, pre-paying for clubhouse labour and coach training. The bank balance is approximately \$53,500 with approximately \$3,000 in cheques outstanding.
- 5) Financial Signatures – status update
Julien has an appointment to be added as a signatory.
- 6) L2T – dryland training session
Was held at Rockway on November 1-3, attended by 6 instructors. The training included an evening session and 2 days of in-person instruction. It was hugely beneficial to be able to hold this training locally which minimized cost and made it more accessible for coaches to attend.
- 7) President’s Report
 - a) Registration update – 152 as of date of meeting, approximately 75% of expected. More registrations are expected, especially as we closer to winter and snow.
 - b) Certification of ‘group leaders’ as per XCO. Nothing new.
 - c) License agreement with City of Kitchener for use of Rockway. The City has completed their legal review of the agreement extension and are seeking council approval at their Nov 18 meeting. The document will be forthcoming. All to review and Ken to sign.
 - d) Application for Tier 1 grant with City of Kitchener. Ken prepared the application and submitted, asking for \$3,000 (typical amount). The funds will be dedicated to coach training, facility rental, use of Rockway and storage of equipment.
 - e) One more equipment rental day will be held at the storage area for a small number of youth. Eva to organize, Dec 15.
 - f) Rockway Clubhouse – Ken picked up keys to the chalet and paid the City in advance for the labour costs. He will move the adult ski equipment and other items to the chalet.
- 8) Preparation for snow-fencing and signage at Rockway. Fencing day to be led by Brett Woodman, likely the weekend of Nov 23. Brett will buy any necessary new materials.
- 9) Program Updates
 - a) Youth Programs – dryland training is ongoing
 - b) Rabbit Programs – not started yet
 - c) Adult - dryland training is ongoing. There may be additional adults who want to take lessons. Elaine to send out survey to adults for recreational activities. Ken to provide Elaine with access to Zone4 for emails.

10) Debrief on Trillium grant

11) Next meeting: December 18, 2024, 8:30pm. If required. Ken will be away, Rob will chair. Ken will provide update by email.

12) Motion to adjourn by Greg, seconded by Oliver. Meeting adjourned at 9:15pm.