

WRNSC Board Meeting Minutes for March 20, 2024

Present: Ken Campbell, Oliver Conway-White, Rob Daniells, Elaine Gosnell, Cliff Marshall, Greg Murdoch, Colin Rhodes

Called to order at 8:30pm.

1) Agenda Review and approval

Oliver moved to approve the agenda, seconded by Cliff. All in favour.

2) Review of Minutes and Approval

Oliver moved to approve the minutes of the last meeting, seconded by Rob. All in favour.

3) Financial Status (Rob)

No significant changes since last month. Small expenses have been paid, some small donations received.

A grant of \$2500 from the City of Waterloo was received.

A grant of \$3000 from the City of Kitchener is expected.

Upcoming expenses:

Rob will be collecting expenses from coaches and others over the next couple of weeks, as the season is done. Some requests for refunds from lesson fees are expected, although largely the majority of lessons were run. Some cheques are still outstanding.

Forecasting a small deficit at the end of the year, as was anticipated in the budget.

Bank balance is \$41,465.

4) Rockway Update

The club is out of the site; all fencing has been removed and the clubhouse has been vacated. No outstanding fees are owed to the City of Kitchener for the clubhouse use.

One of the large signs was damaged by wind. Will need to be replaced for next season (Elaine to coordinate).

5) Trillium Grant Submitted

Ken and Elanor submitted just before the deadline. Some difficulty in obtaining letter of extension for use of the clubhouse, which will be required if successful. Depending on outcome of the grant application, we will need an amendment to the agreement with the City of Kitchener to extend our use of the Rockway facilities for at least 5 years.

Grant application included purchase of a UTV, additional fencing and a sea-can storage container.

6) Adventure Guide donation

Receipt has been sent.

7) Rental Equipment Return Event

Ken and Jess are looking to find a location that we can use for the equipment return. Likely to be a school gym. April 13 or 20th are potential dates with the 20th being preferred.

8) Club Awards

Recipients of this years' awards were discussed. Ken obtained input from coaches and board members provided input. 2023-24 will be last year for the Kitchener Sports Association (KSA) award, as this organization is shutting down.

9) Kitchener Sports Association

KSA is shutting down as of 2024. They have \$80K in funding to be dispersed and are looking for applications to fund legacy type projects. WRNSC should put some thought into projects that would be suitable and consider applying. Due in early April.

10) 2024-25 Budget

Rob and Ken are collecting information for the budget for next season. The budget will be prepared ahead of the AGM.

The outcome of the trillion grant will affect the budget for next year. If successful we will be committed to spending \$23,000 of our own funds in contribution.

11) Preparation for the AGM

Fiscal year end is April 30.

Financials are to be circulated around the 2nd week of May

AGM follows 1 month later; 2nd week of June

Reports will be needed from program leaders

Board will need to review new draft bylaws, to be finalized and circulated to the membership before the AGM.

12) Next meeting will be May 8, 2024 at 8:30pm.

13) Motion to adjourn by Oliver, seconded by Rob. Meeting adjourned at 9:20pm.