

WRNSC Board Meeting Minutes for July 19, 2023

Present: Ken Campbell, Rob Daniels, Cliff Marshall, Greg Murdoch, Colin Rhodes (all virtual)

The meeting was called to order by Ken at 8:30 pm.

1. **Review and approve agenda for this meeting.** Motion to approve by Rob, seconded by Cliff. None opposed, motion carried.
2. **Review and approve minutes from the previous meeting.** Minutes were not available; deferred until next meeting.
3. **Review of order of jackets and uniforms.** The latest design from LG was reviewed, and approved. The motion to approve the design was made by Rob, and was seconded by Cliff. None opposed. Ken will inform Julie Charbonneau know that the order may proceed.
4. **Finance update.** No formal finance update was provided because there had been very little change since the AGM.

5. Youth Program and equipment rental fees for 2023-2024

The youth program fees were discussed, and the following fees were proposed.

The youth equipment rental fees for 2022-2023 were also introduced as a basis for finalizing fees for this year.

Group	program fee 2023- 2024
Bunnyrabbit	35
Jackrabbit	35
Track Attack	80
Senior	
Adventurer	80
Trek	35
Junior Racer	150
Senior Racer	150

Equipment type	rental fee for 2023-2024 winter-only	rental fee for 2023-2024 full year
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Poles		
Jackrabbit	5	na
Track attack and older	10	20
Boots		
Bunnyrabbit	15	na
Jackrabbit	25	na
Track Attack and older	30	50
Skis		
Bunnyrabbit	20	na
Jackrabbit	25	na
Track Attack and older	45	na

The Board agreed to keep program fees for 2023-2024 the same as those for 2022-2023. There was extensive discussion about the cost of new ski equipment, and about the loss and damage that had been experienced last year.

Last winter our skis experienced normal wear-and-tear, with the exception of one pair of skis that had a damaged binding. Our boots also experienced normal wear-and-tear, with the exception of 4 pairs of boots. Three pairs of these boots are skate boots. We should be able to repair two pairs of these boots. We also suffered a loss of 11 pairs of skate poles. It is clear that a very significant amount of wear-and-tear is being experienced by some of our skate boots – almost certainly during dry-land training. It is also known that several sets of poles were broken during dry-land training.

It was decided that we will monitor the situation this year, but we will implement improved procedures to track equipment to individuals. It was also agreed that we will publish a policy that formalizes what skiers will be charged if they break or significantly damage ski equipment.

A motion was made by Colin and seconded by Cliff that WRNSC will charge the program fees and rental equipment charges be as shown in the tables presented above. All were in favour – motion was passed.

6. Report from President

6.1 Business Number

Ken sent a request for BN to the CRA office in Sudbury, but we still have not received any follow-up correspondence from CRA. Ken reported that he will reach out to CRA again.

6.2 ONCA information

The ONCA subcommittee has used Steve Indig's 'Bylaws Builder' to identify areas where our bylaws will need to be updated to comply with ONCA. The subcommittee also identified a few areas where the Board as a whole needs to consider choices that we need to make. Mainly because of time constraints the Board did not address the ONCA issues at this meeting. Amended bylaws need to be in place no later than our 2024 AGM.

6.3 ZONE4

Ken reported that Greg Harling advised us that he hoped that someone else could administer the ZONE4 system this year. Ken advised the Board that he would try to locate a new ZONE4 administrator. To ensure that registration of the race team can commence as soon as possible (so racers can attend summer training camps), it is likely that Ken will start the season as the ZONE4 administrator.

6.4 Safe Sport Initiatives

Ken reported that XCSO has advised all clubs that we need to have Safe Sport policies and procedures in place by November 1. Nordiq Canada and XCSO have not yet finalized their Safe Sport policies and procedures. It is likely that WRNSC's Board will have to do a considerable amount of policy building late this summer. It is also highly likely that our instructors and programs will be operating within a different set of restrictions this coming year.

7.0 Any Other Business

Action: Rob to investigate whether we should buy a Square tablet to help us run our equipment rentals.

8.0 Next Meeting

The next Board meeting will be on Wednesday, September 20, 2023 at 8:30pm.

9.0 Adjournment

Colin moved to adjourn the meeting, seconded by Greg. All were in favour, and the meeting was adjourned at 9:40pm.