

WRNSC Board Meeting Minutes for April 24, 2023

Present: Colin Rhodes, Elaine Gosnell, Rob Daniells, Cliff Marshall, Oliver Conway-White (all virtual)

Regrets: Ken Campbell, Heidi Langenberg

Called to order by Oliver at 8:30pm.

- 1. Review and approve agenda for this meeting.** Motion to approve by Oliver, seconded by Rob. None opposed, motion carried.
- 2. Review and approve minutes from the previous meeting.** Motion to approve by Elaine, seconded by Oliver. None opposed, motion carried.
- 3. Finance update (Rob)**
 - Rob gave an update on financials
 - Bank balance is \$48,795.72.
 - City of Waterloo grant has been received
 - City of Kitchener grant has been received
 - Expenses are approximately on budget. Advertising, signage, clubhouse labour and web expenses are slightly under budget
 - Coach wages not paid out.
 - Track Attack and Rabbit programs are under budget – less coaching expenses, less coach training, less travel.
 - Low uptake on jackets
 - Maintenance – a bit over budget due to wax machine purchase
- 4. Rockway Grooming update (Colin)**
 - Fencing, lighting, signage takedown went well. All items are stored in container or the storage locker.
 - Colin has acquired some new volunteers to help with equipment maintenance. Still need assistance with container.
- 5. Rental Equipment Return**
 - Almost all equipment has been returned, 1 set not returned
 - Equipment has been returned to the storage locker
 - Some damage to some poles, couple of sets of skis
 - Roller skis and poles are more susceptible to damage, especially poles
 - Eva provided an email listing damages and costs to replace
 - Need to consider a damage policy for 2023-24 season
 - Rental Return Event/Banquet lessons learned:
 - o poor efficiency in moving equipment bags/equipment from locker to venue, back again. Needs lots of manpower, vehicles, multiple trips, parking is poor.
 - o Are there better opportunities for storage/rental from Rockway clubhouse?

- Are there better opportunities for rental event from the storage locker?
- Banquet – went well, outdoors, weather was good, cleanup was a slight issue.
- Need to consider timing of banquet with the availability of volunteers running the rental return and ferrying equipment back to the locker.

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6. AGM

- Virtual option is preferred, better attendance is expected
- May 24, 8:30pm
- Elections will occur
- All members can attend
- Annual reports will be presented, by program, equipment, facilities, etc., budget recommendation
- Ken to send notice to all members, City reps to be invited, last AGM minutes are to be posted to website
- Board members to decide if they will stand for another year

7. Club clothing

- Julie Charbonneau is organizing purchase of club clothing for racers
- New style being designed. Board requests that style be similar to existing style.
- Board is to approve the new design before being finalized.
- Request to invoice now (April 30) to meet financial year end
- Julie's distribution of sizes and pieces is approved
- Elaine to respond to her email

8. Other

Club Awards

- Provide list of awards to Rigel for the website

New Horizons Grant

- Grant report for the 2023 season has been prepared by Elanor Waslander and has been submitted. Ken provided the report by email.

9. Next meeting will be AGM on May 24, 2023, 8:30pm.

10. Motion to adjourn by Oliver, seconded by Rob. Meeting adjourned at 9:30pm.