

## WRNSC Board Meeting Minutes for June 13, 2022

**Present:** Ken Campbell, Colin Rhodes, Oliver Conway-White, Elaine Gosnell, Rob Daniels (all virtual)

Called to order by Ken at 8:30pm.

1. **Review and approve minutes from the previous meeting.** Motion to approve by Rob, seconded by Colin. None opposed, motion carried.
2. **Review and approve agenda for this meeting.** Motion to approve by Colin, seconded by Rob. None opposed, motion carried.

3. **Review and approval of:**

a. General Membership Fee for 2022-2023

In support of this discussion, the Draft WRNSC budget was reviewed. Budget needs to include insurance for snowmobile. No quote, but approximated at \$3,000.

Nordiq Canada fees and Cross Country Canada affiliation fees have increased a total \$4 per person for the coming year. This increase will be passed on to the members. Resulting general membership fee of \$62 up from \$58 was proposed by Ken, seconded by Colin. All in favour. Carried.

b. Program fees for Junior and Senior Racers

An increase of \$25 to \$150 was proposed by Colin, seconded by Elaine. All in favour. Carried.

It was decided to drop the family discount.

4. **President's Report**

- a. Greg will act as our ZONE4 manager again this year.
- b. Greg visited the post office on Friday. I have the grant cheque from the Government of Canada (for \$16111.00).
- c. New Horizons grant – I have asked for a quote for another 12 solar lights.
- d. New Horizons grant
  - i. We plan to buy 8 sets of economy poles, 8 pairs of fishscale skis and 16 sets of classic ski boots (in adult sizes)
  - ii. We already have 4 sets of long classic skis and 8 adult-sized sets of poles (from donations and from thrift stores)
  - iii. If all goes to plan, we should have 16 sets of adult-sized boots, 16 sets of poles and 12 pairs of skis.

- iv. We are committed to using these in at least 2 outreach events (NH grant).
- e. SNS boots (and equipment to support youth outreach events)
  - i. We have retained 26 pairs of SNS boots (from size 34 to size 38) – grades 4,5,6 (in storage boxes)
  - ii. We have 4 pairs of waxable classic skis (retired from our rental inventory)- between 160cm and 170 cm
  - iii. We have ample SNS bindings
  - iv. We expect to retire 4-6 additional sets of classic skis over the summer (and replace them with our new equipment)
  - v. This would provide skis for 8-10 skiers (more skis will likely be replaced next year).
- f. White jackets
  - i. We have 6 white jackets left (S -1 ; M – 1; L – 1; XL – 2; XXL – 1).
  - ii. Decided to go ahead with donating these jackets to adult coaches, particularly University students who instruct.
- g. SNS boots that are NOT part of the youth ‘event’ inventory
  - i. We still have 23 pairs of boots between size 26 and size 33. We sold no boots in this size last year.
  - ii. Decided to donate these boots somewhere.
- h. New storage space at ‘the cage’
  - i. Move-in date can be as early as July 1. I will work with Eva and the equipment team to organize a move, probably in early July.
  - ii. All of our 50w solar lights are in plastic boxes. They will be stored at the cage when they are not in use.
- i. Consultations with City of Kitchener (before OTF grant proposal opens)
  - i. Ken and Elanor had a meeting with City of Kitchener staff to discuss WRNSC use of Rockway GC facilities. Summary of meeting provided below.

**5. Signage for next year**

Elaine to go ahead with signage planning and printing. Will emphasize membership, no donations or separate fees for users.

**6. New Board Member and New Jr Coach**

In progress.

**7. The next meeting** will be July 13, 2022, 8:30pm. Focus of meeting will be the Trillium Grant.

**8. Motion to adjourn** by Colin, seconded by Oliver. Meeting adjourned at 9:30pm.

## Summary of Meeting with City of Kitchener WRNSC Use of Rockway Facilities (June 17, 2022, email from Ken)

1. Access to toilets and a warming area
  - a. Kitchener is proposing that we have access to the GC Pro Shop (in the club house). Elanor and I will be walking through the Pro Shop with Bob and the GC staff on June 24 to see what modifications may be needed (possibility of OTF grant)
  - b. Access during weekday, daylight hours is simple, because GC staff is already situated there
  - c. City is assessing how to provide access during select evening and weekend hours, and what it would/will cost us. We will not finalize program fees for most members until late July, to let us factor rental costs into our cost base.
2. On-site storage of equipment
  - a. Kristkindl hut will not be available this year. If we have access to the club house Pro shop, we can use it to store both program equipment (e.g. games bags) and ski equipment (e.g. the adult ski equipment purchased with the New Horizons grant)
  - b. Pro Shop could replace Rockway CC as place where try-it campaign participants are fitted to boots, skis and poles (funded by New Horizons grant)
  - c. Conceptually it could also be used for access to the youth 'ski at school' equipment (i.e. our old SNS boots, our retired skis, etc.)
  - d. Conceptually, we now have an indoor race office at Rockway!
3. Storage of additional grooming vehicles and grooming equipment
  - a. The GC would like us to relocate our existing sea container further along the 7<sup>th</sup> hole, to a flatter area. They would allow a second sea can to be installed there (assuming that we decide to buy additional vehicles and/or grooming equipment).
  - b. The GC would like us to beautify the sea containers, possibly with a wrap. They suggested that we can 'brand' the sea containers, and we can potentially recognize New Horizons and OTF on the on-site storage containers.
4. Improved access from Courtland Ave
  - a. The City (and the GC) understand why we want improved access from the Courtland end – for Bunnies, for early/late season snow, and for specialized groups (some PN, SO, etc)
  - b. They cannot grant us access to the maintenance parking lot, for safety and security reasons.
  - c. We will discuss alternative parking, and potentially alternative entrances to the lower portion of the GC; we will also look at the holes across Courtland, because we may be able to secure parking there. My daughter attends a gym that abuts this part of the GC.
  - d. In other words, the proposed bunny area by Courtland may not be feasible this year, but the City is interested in working with us to improve access from Courtland.
5. Making XC skiing more accessible in KW

Any OTF grant is expected to explain how the potential grant improves accessibility to a facility (i.e. it is one of the goals). We are waiting for final wording of grant evaluation criteria, but we can ask for

- i. improved access for physically disabled (Pro shop, trail access)
- ii. Improved access/programming for the Intellectually disabled (support Special Olympics skiers)
- iii. Outreach to New Canadians

iv. Improved access by High Schools and middle schools. City staff identified schools that we can talk to.

6. Our lease (license) agreement allows non-members to have free access to our ski trails. It is highly likely that the City will let us charge day fees for access to our trails as early as 2023-2024. This would require an amendment to our license agreement.
7. The OTF capital grant portal is scheduled to close in early August. Elanor leaves on holiday at the end of July. The bulk of the grant proposal writing will likely be done by mid-July.