

WATERLOO REGION NORDIC SPORTS CLUB



Subject	Board Meeting Summary
Date	October 18, 2021
Location	Zoom
Attendees	Dodi Adar, Ken Campbell, Oliver Conway-White, Rob Daniells, Heidi Langenberg, Colin Rhodes, and Laura Seaman
Chair	Ken Campbell
Notes by	Laura Seaman

Meeting called to order by Ken at 8:02pm

Item	Action
1 Review and approve previous meeting summary Colin moved to approve, Oliver seconded, all in favour	N/A
2 Review and approve meeting agenda Colin suggested addition of snow fencing. Ken requested addition of XC SO insurance. Both items will be captured under Other Business. <i>Forgot to vote to approve agenda</i>	N/A
3 Previous meeting action items <ul style="list-style-type: none"> • Ken will recruit potential social media replacement(s) ✓ Completed. Ellie Dowling will be taking on the roll • Dodi will consider desired approach to communicate opening of youth programs registration ✓ Completed. • Colin to distribute adopted rollerski policy ✓ Completed. Colin distributed September 8, 2021. • Ken to reach out to Jess and Scott to request they follow XC SO's policy ✓ Completed. Ken sent email September 8, 2021. • Laura to share photos with Rigel for posting to the club's website ✓ Completed. Laura sent photos September 8, 2021. Rigel posted to website September 12, 2021. • Laura to approach Pat Whiteside about a more formal position within the club ✓ Completed. Laura reached out to Pat September 8, 2021. They met in person September 14, 2021. Update shared with board October 13, 2021. 	N/A
4 COVID policy for inter-club races Ken shared details from recent SOD AGM meetings. No change to club's policy required.	N/A



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<p>5 Record of official training</p> <p>Ken asked if anyone was interested in taking on the role of coordinating race officials (essentially a volunteer management role). Rob is willing to assist. Ken will take the task on.</p>	N/A
<p>6 Uniforms and jackets</p> <p>Six boxes currently at Ken's house. Five are plastic (i.e., Rubbermaid) and one is cardboard.</p>	N/A
<p>7 City of Kitchener grant application</p> <p>Ken has prepared a draft submission. Requires financial details to finalize the application. Application is due October 21 (this Thursday).</p>	N/A
<p>8 Financials</p> <p>Rob has been through registration details on Zone 4. To date there is approximately \$20,880 revenue in program fees for a net revenue of about \$15,600 (fees deducted, etc). Some minor refunds owed. Program revenue is estimated just shy of \$15,000.</p> <p>Current account balance is approximately \$42,000 but will drop to about \$29,000 once outstanding invoices are paid (largest is recent Highlands equipment purchase).</p> <p>Rob will add himself to the bank account so he can sign cheques moving forward.</p> <p>Plan to meet Wednesday at 9pm to approve this year's budget. Dodi is not able to attend.</p>	N/A
<p>9 Adult programs update</p> <p>Registration looks good. There is a wait list. A lot of interest in the program. Heidi is recruiting university skiers to serve as additional coaches. Have a few motivated individuals who are waiting for their winter schedules to be finalized. Group discussion of program schedule flexibility. Heidi is optimistic she will have at least two coaches.</p> <p>Equipment information session to be held this weekend.</p> <p>Dryland began last Wednesday (approximately 18 people). Large range of speeds.</p>	N/A
<p>10 Youth programs update</p> <p>Ken is working with Corrie Ballantyne to add additional youth slots. Jess Sloss provided an email summary:</p> <p><i>The youth team has hosted nine great fall dry-land training practices so far plus two bonus Fast Friday roller ski practices. The attendance has been excellent, and the athletes are all a delight to work with. There are varying levels of athletes, as well as a few that have been inactive during the last months due to pandemic lockdowns, or program limitations. Because of the pandemic, there is a renewed enthusiasm from both coaches and skiers, and we are all grateful to be practicing and training together.</i></p> <p><i>The new Sunday afternoon location across from RIM Park has been an exciting switch, and provides many trails for roller skiing, beautiful empty soccer fields (sometimes soggy), and a forest for the recreational teams (TA, and Sr.Adventurers) to ski walk/bound through. There were some giant puff balls and interesting mushrooms in the forest this fall.</i></p> <p><i>The coaching support has been outstanding, and we regularly have 14 coaches out on either Tuesday evening or Sunday afternoon. A big thank you to the Sr.Adventurers,</i></p>	N/A



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<p><i>and Sr. Racers group: Scott, Katherine, Heidi, Jody, and Joel. The Jr. Racers and TA coaches are Justin, Alex, Kane, Joanne, Josh, Kevin, Collin, Vlad, and Jess.</i></p> <p><i>Four athletes have trained with the SOD team and Scott has been involved as the Coordinator and as a coach. Ellie Dowling made Team Ontario! We celebrated these athletes yesterday at practice.</i></p> <p><i>[There was a] Fall Dryland Training day held at Laurel Creek yesterday. The teams enjoyed core strength training stations, snacks, soccer games, our own former Olympian guest speaker (Alex Genest!) talking about his Olympic career, three different crafts, pick-up soccer, the Amazing Adventure Run (a 2 hour, 15 station race with challenges and points, raced in small mixed teams - so great!), pizza, s'mores over a charcoal BBQ, and a hilarious contest on how many graham crackers everyone could eat in a minute. It was special to see groups of kids in a pack joking around, or crafting together, playing soccer for some, or chatting under the tarps in the trees. We're planning to run this again next year with enthusiasm!</i></p>	
<p>11 Equipment</p> <p>a. Disposal</p> <p>Ken previously circulated (via email) a summary of equipment details and suggested prices. Colin noted that prices reflected the club's desire to move inventory.</p> <p>Laura will search the equipment storage cage for the missing SNS boots.</p> <p>Colin asked if we would consider selling the equipment to club members. Ken agreed this is a good idea. Intention is to offer equipment first to club members then to the general public. Highlands ski swap is scheduled for October 30 and 31 so offer to purchase will need to happen in the coming weeks.</p> <p>b. Status of main (i.e., Highlands) equipment order</p> <p>Approximately 90 percent of the equipment has arrived. Equipment was tagged on Sunday. Ken noted a need to purchase additional bags and boot boxes.</p> <p>c. 'Broken boot' issue</p> <p>Ken provided details of recent feedback regarding a broken skate boot. In summary, the stiffener had been removed in an attempt to facilitate classic skiing. Ken circulated details to coaches that equipment should not be modified in this manner.</p> <p>Agreed that club should absorb costs if coach instructed youths of this feature.</p> <p>Ken will contact individuals who rented these skate boots last year to find out how many removed the stiffeners and get an idea of how frequently they were removed.</p> <p>d. Repeated damage to roller-ski bindings</p> <p>Ken noted that six bindings have been damaged. Five are NNN/Prolink bindings. Ken believes most of the damage has been caused by storage of the rollerskis in the large rolling bags. Ken will work with coaches to improve storage of common rollerskis.</p> <p>e. Fall rental session report</p> <p>Laura noted that the fall rental session went well. Event was run smoothly by Eva, Jess and Scott with older athletes coming first. There were fewer rollerski rentals than anticipated so the common fleet was increased to ten pairs and unrented rollerskis have been stored in the equipment cage.</p> <p>f. Winter rental session planning</p> <p>Ken noted that he is working to organize the equipment rental day with the coaches.</p>	<p>Ken will contact last years skate boot renters to investigate extent of anticipated issue</p> <p>Ken will work with coaches to improve storage of common rollerskis.</p> <p>Colin to investigate the potential of using the Roadmunk</p>



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<p>He will discuss the possibility of splitting the event across two days with Eva. Ken requested that Colin investigate the potential of using the Roadmunk parking lot the weekend of October 30/31.</p>	<p>parking lot the weekend of October 30/31</p>
<p>12 Board member recruitment</p> <p>Ken has a few individuals in mind that may be interested in serving on the board. Colin noted that it may be beneficial to approach someone who isn't a coach to support the equipment side of things. Ken will approach some individuals to gauge their interest.</p>	<p>Ken will approach individuals about serving on the board and/or supporting the equipment team</p>
<p>13 Other business</p> <p>A. Insurance through XCSO – Ken noted that Nordiq Canada changed their insurance broker so the history of named insurers were not included on the new certificate. This has been updated.</p> <p>B. Rockway update</p> <ol style="list-style-type: none"> 1. Colin noted there was a break-in at the shipping container. Only a socket set was taken. Lock was cut by a battery powered angle grinder. Local topography prevents installation of a lock that is tougher to cut. Colin will approach Josh Gawne for his recommendation. Colin will notify Dodi if there is a need to email the general membership for help with a solution. 2. Colin participated in a virtual meeting with Bob Cheyne (City of Kitchener) and Tom (Rockway golf course). <ol style="list-style-type: none"> a. City of Kitchener lawyer is currently working on drafting a three-year agreement. b. Three possible dates for snow fencing erection: Nov 13, 20 and 27. Ken will follow-up with Lisa to confirm snow fencing erection. c. Discussion of LED lighting standard. Colin anticipates that this project will not be able to be quickly realized. <p>C. Dodi summarized contents of a planned email to the club membership. Heidi to provide details of the equipment information session. Colin to follow-up with Brent about the snow fencing details to be communicated and Josh Gawne about whether the club needs additional support for a thicker lock on the shipping container.</p> <p>Agreed to target Wednesday to distribute a club membership email. If snow fencing information is not ready for distribution, the equipment information session details will be distributed to a targeted group.</p>	<p>Ken will follow-up with Lisa to confirm snow fencing erection</p> <p>Heidi and Colin to provide Dodi with details for an email to the club's members</p>
<p>14 Next meeting</p> <p>The next meeting will be Wednesday, October 20 at 9pm for approval of this year's budget.</p> <p>Next month's board meeting will be held November 15 at 8pm.</p>	<p>N/A</p>

Colin motioned to adjourn (9:23pm), seconded by Rob, all in favour. Adjourned.