

WATERLOO REGION NORDIC SPORTS CLUB



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| Subject | Board Meeting Summary |
| Date | September 8, 2021 |
| Location | Zoom |
| Attendees | Ken Campbell, Oliver Conway-White, Rob Daniells, Heidi Langenberg, Colin Rhodes, and Laura Seaman |
| Chair | Ken Campbell |
| Notes by | Laura Seaman |

Meeting called to order by Ken at 8:01pm

| Item | Action |
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| 1 Review and approve previous two meeting summaries Rob moved to approve, Ken seconded, all in favour | N/A |
| 2 Review and approve meeting agenda Colin moved to approve, Rob seconded, all in favour | N/A |
| 3 Previous meeting action items August 11, 2021 meeting: <ul style="list-style-type: none"> • Laura to prepare summary of accounts and passwords to share with Dodi and the group (essentially communication handover). ✓ Completed and distributed August 23, 2021 • Ken will recruit potential social media replacement(s) X Ken spoke with Hannah Weiler who indicated that she may not be in town over the winter. Rob noted that his wife could take the role on. Heidi noted that her daughter could also take the role on. Task incomplete • Ken to investigate cost and timing to purchase ten sets of rollerskis ✓ Completed. Skis have been purchased and are ready for rental this fall. • Dodi will consider desired approach to communicate opening of youth programs registration X Dodi will provide update at next meeting. Task incomplete August 23, 2021: <ul style="list-style-type: none"> • Colin to draft a roller-ski policy ✓ Completed. Refer to Item 4. • Ken to investigate the Trillium capital grant opportunity ✓ Completed. Available if we identify a project. • Colin to investigate purchase of groomer and/or snowmobile parts ✓ Completed. Will be discussed as part of financials. | Ken to recruit potential social media replacements Dodi to consider desired approach to communicate opening of youth programs registration |



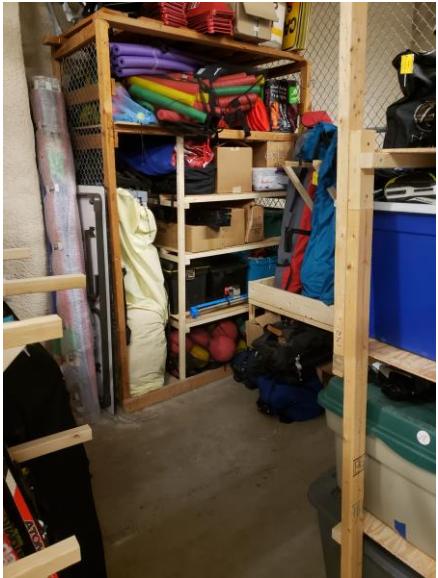
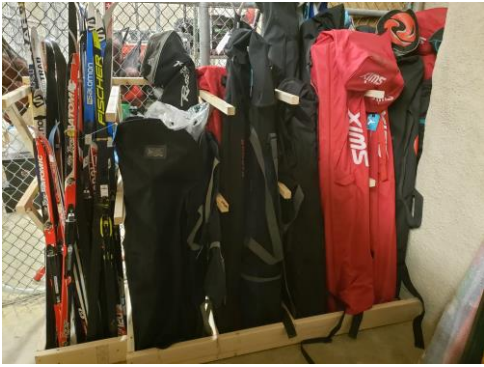


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| <p>4 Rollerski Policy</p> <p>Discussion of whether priority should be given to senior racers versus setting aside six to eight pairs for general use by younger athletes. Agreed to flip 1 and 2 in draft proposal.</p> <p>Colin moved to adopt modified rollerski policy, Oliver seconded, all in favour</p> <p>Colin will distribute policy to board, Jess Sloss, Scott Dowling and Rigel Conway-White (who will post to website)</p> | <p>Colin to distribute adopted rollerski policy</p> |
| <p>5 Vaccination Policy</p> <p>Discussion COVID vaccination policies that were circulated via email (Highlands Trailblazers and XCSO). Colin noted preference to address both carpooling and training camps while leaving outdoor activities with current precautions. Agreed to request club members follow XCSO's policy (https://xcskiontario.ca/wp-content/uploads/2021/09/Return-to-Training-Protocol-v2.1.1.pdf). Ken to reach out to Jess Sloss and Scott Dowling to request they follow XCSO's policy.</p> | <p>Ken to reach out to Jess and Scott to request they follow XCSO's policy</p> |
| <p>6 Financials</p> <p>Rob and Heidi have discussed Treasurer handover. Rob has completed the required police check and will make arrangement with the bank to finalize his access to the account.</p> <p>Sept 30 GIC maturing (\$12,581.48 value) - Current bank balance is approximately \$36,000 (still need to pay for rollerskis). Discussion of whether to halve the value of the GIC or rollover the whole amount. Agreed to reinvest the whole amount (short duration). Rob noted three additional GICs will mature next year.</p> | <p>N/A</p> |
| <p>7 Programs</p> <p>a. Adult programs update</p> <p>Heidi noted that registration numbers look strong for this time of year. Have confirmed Rigel and Ken as coaches. The three university coaches have moved on. Potential replacements are not able to commit the required time. Looking to secure one or two additional coaches. Colin will share contact information for UofW coach. Ken suggested an additional name for Heidi's consideration. Fall dryland program to begin the Wednesday following Thanksgiving. Heidi will also host a daytime equipment information session in mid-October.</p> <p>Colin noted that XCSO is putting together a video series that will include videos about equipment. Will not be available this year but should be available next year.</p> <p>The adult skate ski program is full. Ken volunteered to coach a second session.</p> <p>b. Adult programs update</p> <p>Ken noted that the Bunnyrabbit and Jackrabbit programs are open for registration but programming hasn't begun. The older program are schedule to begin Sept 12 with equipment pick-up scheduled for Sept 19.</p> | <p>N/A</p> |
| <p>8 Equipment</p> <p>Laura noted that Colin had revolutionized the storage cage. Before and after photos included below:</p> | <p>Laura to share photos with Rigel for posting to the</p> |







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| <p data-bbox="203 384 690 445">Before, Poles and skis bags storage: <i>Good luck finding the bag you want/need</i></p>  | <p data-bbox="722 415 1079 445">Before, opposite side of cage:</p>  | <p data-bbox="1263 373 1437 403">club's website</p> |
| <p data-bbox="203 1050 673 1079">After, New event and coaching storage:</p>  | <p data-bbox="722 1050 990 1079">After, Ski bag storage:</p>  | |



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| | <p>After, boot bin storage: <i>Can easily access all sizes</i></p>  | <p>After, Pole bag storage:</p>  | |
| | <p>Colin's design even included a built-in "ladder" to access infrequently used event storage – Brilliant!</p>  | <p>Colin's design even included a built-in "ladder" to access infrequently used sled storage:</p>  | |
| <p>9</p> | <p>Laura moving to Vancouver this fall Colin noted that the club's bylaw allows for the appointment of members. Colin noted Laura is currently wearing three hats (rental equipment coordination, board member and Secretary) and one person does not need to fill all of those roles. Laura to approach Pat Whiteside to determine her interest.</p> | | <p>Laura to approach Pat Whiteside about a more formal position within the club</p> |



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| 10 | Other business No other business was raised for discussion. | N/A |
| 11 | Next meeting The next meeting will be Monday, October 18 at 8pm. | N/A |

Colin motioned to adjourn (8:54pm), seconded by Oliver, all in favour. Adjourned.