

WRNSC Board Meeting Minutes Jan. 15th 2021

Present: Oliver Conway-White, Colin Rhodes, Heidi Langenberg, Bill Henry, Greg Harling, Laura Seaman, Ken Campbell, Eva SanzSole

Chair: Oliver Conway-White

Called to order by Oliver at 8.01pm

1. Review and approve the minutes from the previous meeting.

Motion to approve by Colin 2nd by Greg none opposed, carried

2. Review and approve the agenda for this meeting.

Item 8 added. Motion to approve by Oliver, 2nd by Colin, none opposed, carried

3. Follow up on action items from prior meeting.

No outstanding action items required attention at this time.

4. Finance.

Heidi provided an income statement detailing actual versus budget to Jan. 2nd

She reported that everything is up to date and includes receipt of \$1,000 Trillium grant and some refunds. Eva noted that she has also received some additional rental fees. Total General Revenue is ahead of budget while final deficit is considerably lower than budget.

5. How should we handle refunds if programs cannot be offered?

Ken led having first provided some background information to the board via email.

Bunny Rabbit and Jackrabbit divisions. It will not be possible to provide any programming for this group this season due to the Covid restrictions. It is determined that since revenue is sufficient it would be possible to refund program fees without undue hardship to the club.

Oliver questioned if it would be desirable to refund membership fees as well since some may return their rental equipment. It is generally felt by the board that this could create a difficult precedent and we already do have a refund policy which holds that membership is non refundable.

Motion by Ken to provide a full program refund to Bunny Rabbit and Jackrabbit for this season. 2nd by Greg, none opposed, carried. The club would also absorb the costs of buffs and toques, some of which have already been distributed.

Track Attack: This group has already completed dryland sessions and is currently receiving some virtual coaching. Also it is currently unknown if any portion of the program may resume before season's end. Laura suggested that we wait till the end of season to decide what percentage of refund should be made. Ken agreed with this.

Action: Ken to provide a write up for posting to the website outlining the refund policy for Bunny Rabbit, Jackrabbit and Track Attack.

Adult Lessons: No adult lessons have been provided and it is currently unknown if any portion will resume. We will wait till the end of the season to decide on refund similar to Track Attack.

Action: Ken to add to the write up to be posted to the website.
Greg to communicate with the adult registrants.

6. Rental Equipment

Ken provided background information to the board via email prior to the meeting.

Colin indicated that it is a challenge for the parents to know what to pay for upon registration.

Should they pay later? Eva questioned what the scope of the rental program should be.

It was decided that there should still be a teleconference with the program coordinators.

Colin noted that we should be proactive in assigning equipment appropriate to the youth member's group assignment. Ken noted that there is considerable confusion for members upon registration.

Colin suggested that we put together pricing and numbers for the board decisions.

Action: Ken to write up something for the coaches.

Colin suggested an equipment assignment policy. Eva noted that equipment assignment should be determined by the type of skier although this can sometimes create bad feelings. Ken agreed.

Action: Oliver to schedule a teleconference with Ken and appropriate parties within the next couple of weeks.

The above all impacts on our equipment order planning.

Greg question if we need hard numbers before the next board meeting.

Ken responded that he can provide a reasonable estimate.

Equipment needs must be known in order to complete the order by the March 1st deadline.

Old SNS bindings and boots

We could use a ski swap, sell or provide some for a ski at school program.

Ken indicated that there may be about \$4,000 in this old inventory.

If aiming at next fall we should meet and sort out boots to set prices.

Action: Reconvene in late summer or early Fall.

7. Any Rockway Items.

Colin reported. Colin, Bob and Ken recently had a meeting. The city wants cross country skiing to happen but wants to ensure that all bylaws are honoured and the club is on top of all Covid protocols.

These include social distancing, wearing of masks when required and compiling numbers of trail users.

The club plans to hold a Lockdown Sprint Virtual Challenge which should be interesting

Lighting: The installed lighting units all appear to be motion sensor activated, not as originally planned. **Action:** Ken to contact supplier, cc Colin. Noted that two units appear to have been stolen.

Generally, we will monitor and talk about improvements in the spring.

We may need a few more signs and do whatever we can to encourage all skiers to stay on the provided trails. This may at times be difficult as some non members have always made their own way.

New groomers – Tim Sloss is a new groomer in training and some others have expressed interest. All will require training.

8. Discussion regarding the email from the Schneider family.

Laura took the lead on this topic. The club has received an email from the Schneider family asking for the club to help to ensure that only skiers use the ski trails. There appear to be several club volunteers willing to help when they are there. The Schneider's have already put up more signage and the email outlines the areas of concern.

9. Discussion regarding ways to obtain donations to the club.

Oliver questioned if the club should provide some means of accepting donations.

Colin outlined three ways.

1. Cash or cheque.
- 2.. City of Kitchener donation system

3. XCSO donation system.

Greg mentioned that when John Cooper was city rep he recommended the Kitchener method.

Oliver wonder if a sign at the trailhead might help.

Laura noted that she sometimes does get emails regarding donations but some of these people become members instead of donating. Ken noted that membership is preferable as it gives more weight to the club. Also these people take on more ownership of the trail system.

Oliver suggested that it may not be a current priority and we could look at it in the Fall.

Next meeting: Wednesday Feb 17th, 8pm via teleconference

Colin motion to close at 9:26pm, 2nd by Oliver, meeting adjourned.