

WRNSC Board Meeting Minutes Oct. 21st 2020

Present: Oliver Conway-White, Colin Rhodes, Heidi Langenberg, Bill Henry, Laura Seaman, Ken Campbell

Absent: Greg Harling

Chair: Oliver Conway-White

Called to order by Oliver at 8.00pm

1. Review and approve the minutes from the previous meeting.

Motion to approve by Colin, 2nd by Ken none opposed, carried

2. Review and approve the agenda for this meeting.

Motion to approve by Oliver, 2nd by Colin, none opposed, carried

3. Follow up on action items from prior meeting.

- Oliver to send message to membership re Rowans Law. Complete

- Heidi to get estimate on sanitation supplies and notes on facility costs.

Currently \$100 for supplies but need more, see budget for facility costs.

- Colin to contact Jess re waiting list for youth programs. Contacted – currently have a small waiting list. We do need more volunteers if we are to expand programs.

- Heidi and Greg to work on notice for adult dryland. Complete

- Ken to check with Jess and Sue to check on clothing supply. Also check with Jess and Scott to see who might merit discount club jacket

Contacted – Colin proposed that we need to make a decision.

The 40% Discount on clothing was originally supposed to be for the racing program which we are not currently offering. It would not be cost practical to allow the discount for everyone.

Proposal by Colin – Replace the athlete discount section of the jacket information.

Action – Colin to send to Rigel for posting.

- Colin to check with Eva re coordination at Rockway, also Brett re his needs.

Colin has contacted Eva. Plan for additional signage – names of trail sections, directional arrows.

Colin to meet with Bob and Tom of Rockway staff on Oct. 22nd to discuss the following.

When can we put up signage, snow fencing?

Can we put up some lighting?

Address Bunny Rabbit location issue.

Possible new loops in the trail system.

Brush cleanup.

4. Finance

Heidi presented a new budget document showing new figures.

Ken questioned current membership numbers.

We currently have 179 members, 16 with discount codes.

Youth program consists of 15 bunnies, 48 jack rabbits, 33 junior track attack, 16 senior track attack, 1 paranordic. Based on these and likely additional general members to come Ken suggested that revenue may increase beyond that shown on the budget. Colin suggested increasing to \$10,000.

Ken suggested increasing coach training to \$1,500 in hopes of getting as many volunteers through courses as possible. Also some additional expense can be budgeted for some lighting.

Resulting deficit would be \$16,807.17

Motion by Colin to accept budget, 2nd by Bill, none opposed, carried.

5. Grants

Ken reported

He didn't complete the Ski at School grant this year because there were too many unresolved items to allow timely completion. This may still be a good possibility for future years.

Ken is drafting an application for the Club through Nordiq Canada Grant. We can cite Growth and Professionalism as areas where we might apply for support. The grant could provide up to 50% of the costs towards a target and the club may make some "in kind" contributions such as decommissioned boots and bindings and labour cost. This would have to be sent in by the end of the month. There are some additional grants he may investigate.

Laura is handling the application for the City of Kitchener grant. Draft should be completed by tomorrow and must be sent in Friday.

6. Program updates.

Youth – Oliver reported for Jess. 9 practices have been held so far with very good turnout.

2 new coaches. Have sufficient coaches to support current enrollment. Ken noted that there is a very small waiting list. However many more may have given up upon seeing that registration is full. Possible races including cookie race. Colin noted that they should have individual starts because mass starts or standard sprints are discouraged due to covid concerns.

Adult - Heidi reported that adult dryland has started. Very good turnout for the first session this week.

7. Use of Schneider's Bush.

There have already been several communications stemming from a complaint raised about a youth dryland session held at this location. After consideration it has been determined that the club did have verbal permission from the owner to hold a youth dryland session and it was conducted in accordance with health regulations while on the property. The board considers that it should left up be up to coaches to decide if they want to hold future sessions there.

8. Equipment pickup planning.

There have already been several emails regarding this.

It should be held outside. Best location might be at a parking lot such as used at the rental drop off Alternatively could use a park with picnic pavilion. Colin suggested a source where we might be able to borrow some event tents. **Action** -Will provide Laura with contact.

Can't firm up dates until we have all the new equipment. Most is in for pickup but still a few boots to come.

9. Rockway.

Colin reported. We need to recruit trail groomers. **Action** -Check with Jess to see if some parents would like to volunteer.

- Lighting. If lighting is allowed by Rockway we should start with 10 lights as a test. Some specific locations were considered as good places to start.

10. Injury reporting.

Oliver provided a sample of proposed template.

Could post to website and provide link to XCSO Safesport page.

Board agreed that this should be posted.

Next meeting. Nov. 11th 8pm via teleconference.

Meeting adjourned by Oliver at 9:12pm