

## WRNSC Board Meeting Minutes July 27th 2020

**Present:** Oliver Conway-White, Colin Rhodes,, Heidi Langenberg, Bill Henry, Laura Seaman  
Greg Harling, Stephan Latour

**Absent:** None

**Chair:** Oliver Conway-White

Called to order by Oliver at 8.06pm

**1. Review and approve the minutes from the previous meeting.**

Motion to approve by Colin, 2nd by Greg, none opposed, carried

**2. Review and approve the agenda for this meeting.**

Motion to approve by Greg, 2nd by Oliver, none opposed, carried

**3. Follow up on action items from prior meeting.**

- Oliver to send dryland rental fee information to Rigel for posting. Yet to be completed.
- Colin to send out volunteer position descriptions to program coordinators for approval. These have been sent. **Action** – Approval deferred as action item on next meeting.
- Oliver to email Darren and Bryce re set up of AGM via teleconference. Sent email. Darren responded and will help to put us in touch those who have some experience with this sort of meeting.

**4. Financial** - Heidi noted that a GIC for \$12,500 comes due in September. Another matures in January. Colin asked if we have paid for any of the new rental equipment yet. Also what the proposed deficit is. Upon consideration the board recommendation is to invest half of the September GIC. **Action:** Colin and Heidi to be in touch later by email re this.

**5. Discussion on registration and equipment rental details.**

Greg had some questions concerning the online registration.

First was what would we name the programs, Track Attack Junior/Senior? **Action:** Stephan to confer with Scott when he returns.

How should we describe the fee for Fall rentals for dryland? It was confirmed that the rental fee is for boots and poles only. Roller skis to be excluded as provided as needed within the program.

We should also provide link to refund policy.

**6. Briefing on equipment returns**

Laura reported. The equipment return went well and as per plan. There were little to no bottle necks. There are only 4 outstanding returns. Suggest that future rental be declined if not equipment not returned.

All equipment is back in the cage and appears to be in good condition.

**7. Any planning for upcoming AGM**

More details will be considered as the time for the AGM draws nearer. At this time the following points were noted.

Ensure that all reports at the AGM are digital.

Make reports in uniform format, possibly Google slides.

Determine who of the current board will stand for reelection.

Check on the communications tool.

Email membership , advise correct protocol.

Next meeting September 4<sup>th</sup>  
8pm via teleconference

**8. In camera personnel discussion**

In camera discussion started at about 8.45pm.

In camera discussion ended at about 9.30pm.

Motion by Colin to adjourn, 2<sup>nd</sup> by Greg, meeting adjourned.