

## WRNSC Board Meeting Minutes Sept. 30th 2019

**Present:** Oliver Conway-White, Coline Rhodes, Heidi Langenberg, Bill Henry, Greg Harling, Laura Seaman

**Absent:** Stephan Latour

**Chair:** Oliver Conway-White

Oliver called the meeting to order at 7:37pm.

### **1. Review and approve the minutes from the previous meeting.**

Motion to approve by Colin, 2<sup>nd</sup> by Oliver, all in favour carried.

**2. Review and approve agenda for this meeting.** Motion by Colin, 2<sup>nd</sup> by Bill, all in favour.

### **3. Follow up on action items from last meeting.**

a) Oliver to confirm with Scott that he is taking on program leadership position.

Scott will assume this position. Aided by Stephan who will provide liaison with the board.

b) Stephan to write up program descriptions and post to website and provide to Greg for club registration. Registration is open and running with full program descriptions.

c) Program leaders to provide registration cap numbers to Greg (Oliver to coordinate)

Complete

d) Greg to provide write up re Rowan's Law for email distribution to membership. Oliver questioned if there is any feedback on Rowan's law. Need to enforce this within the registration process? Deemed necessary for athletes. Those who didn't sign upon registration may have to sign at a later date.

**Action:** Greg to provide a link to the Rowan's Law section in registration process.

e) Stephan to go through photos for possible webpage use. This is a work in progress. He has collected some photos – considers that this should be a cooperative planning effort because it creates a first impression of the club.

f) Colin to investigate and coordinate submission of report for Waterloo Project Grant

Complete.

g) Laura to follow up with Ken re anticipated delivery date of equipment.

Complete – refer to emails with Ken.

f) Laura to follow up with Ken to determine if the new skis will be mounted.

Yes. Skis will have bindings mounted.

### **4. Financial update.**

Heidi provided current financial reports. Track Attack – some confusion on registration resulted in underpayments by some members who paid \$20 instead of \$50.. Also due to changing category some members will have overpaid. **Motion by Colin** - The club will attempt to collect the underpayments and refund any over payments. 2<sup>nd</sup> by Laura – All in favour.

Very few Bunny Rabbits but Jack Rabbit program is full.

Colin suggested that we may be able to move coaches around to better handle the numbers.

## **5. Update on programs.**

### **Youth:**

Stephan reported. Short on roller skis for seniors. **Action** – Laura to investigate roller ski equipment inventory.

### **Adults:**

1 instructor confirmed for classic, 1 for skate.

**Action:** Colin will forward information to the University skiers in attempt to recruit instructors.

**Action** – Oliver to research Emergency Action Plan .

Are we interested in applying for a World Snow Day event? For this season we could participate in the snow day at Highlands. Could consider something for our Jack Rabbits for a later season.

## **6. Rockway**

Any updates re this project.

Colin reported. No legals yet. Draft will be available soon. The company providing can't deliver the Sea-Can to the planned site – too tight. Alternatives could be a different location for the Sea-Can or build a shed. **Action** – Colin to investigate alternatives.

**7. Long Service Presentation invitation from Kitchener.** Oliver and/or Colin intend to represent the club. Information can be distributed to the coaches to determine if others are interested.

### **Additional items or comments -**

**Greg: Highlands trip** – GVTA doesn't have many skiing so the club may take control of this trip and invite Trail Association members to join. Would make for much easier accounting.

**Club Brochure** - Oliver hasn't made any changes yet. Should make ready to print when we are ready to go ahead at Rockway. Colin noted that we should especially market to the Bunny Rabbit age group.

**Club website** – Greg plans to update information on the club website.

**Snow Fencing at Rockway** – Laura has received an email from Ken re this position.

Next Meeting – Friday Nov. 1 7.30pm.

Location – TBA either Stephan's or Laura's.

Action – Bill to confirm with Stephan re hosting at that date.

Colin – motion to adjourn, 2<sup>nd</sup> by Greg, all in favour.