

WRNSC Annual General Meeting Minutes
Wednesday May 22nd 2019

Attendance: 13 voting members plus city representative Bob Cheyne

Chair: Colin Rhodes

1. Because the attendance was sufficient to meet the bylaw requirements Quorum was established.
2. **Approval of Agenda:** Motion to approve by Greg, 2nd by Nera, all in favour, carried.
3. **Approval of minutes from last AGM:** Motion to approve by Laura, 2nd by Greg, all in favour, carried.
4. **Reports:**

Detailed written reports were distributed to accompany each presentation. Highlights and major recommendations were as follows.

President's Report:

Colin first thanked all of our volunteers for leading us through a record breaking year even though we had challenging snow conditions. We had 211 members, much of this growth due to increased membership in our youth divisions. Youth divisions continue to run at capacity. Although there is the opportunity to expand we do have to recognize that even though we have sizable project grants from the City of Waterloo we are running ongoing deficits which eat up our reserves. This will be an ongoing concern and require us to keep an eye on cash flow. There are major upcoming projects such as renewal and expansion of our rental equipment and the relocation to Rockway Golf Course. He also pointed out the SOD initiative to make a grant to Highlands Nordic to expand their snow making program. Many Southern Ontario District clubs will benefit from this project.

Colin indicated that it has been his honour to serve as club President for the past three years and that although he would plan to stand for election to the board he would be stepping down from this position.

Presentation and Approval of Financial Statements:

Heidi presented detailed Balance Sheet, Comparative Income Statement and Draft Budget for the 2019/20. Actuals appear to be very close to budget for this year. Net income was budgeted as a deficit of \$5,634.50 while actual was \$4,869.73. Deficit did increase from that of last year which was \$2,070.05. The Balance sheet shows Current Assets of \$55,769.80. This includes investments totaling \$32,657.13, four of which expire within 2019.

Bob questioned if the the Rental Equipment could be treated as a capital item subject to amortization rather than incurring the full cost each time as this might look better on financial statements.

Colin replied that it might be a challenge to find a method to properly value these items for that approach.

Motion by Heidi to approve the Financial Statements, 2^{bd} by Bill, all in favour, carried.

Note that the draft budget will be subject to approval of the new board when budget is finalized.

Equipment Rentals:

Eva presented a spreadsheet showing equipment rentals dating from 2002/03 to this past year. This showed a dramatic increase in rental numbers over the years.

This year the equipment pick up date went very smoothly due to much planning on Ken's part. Also better separation of tasks.

Inventory Maintenance/Purchases totalled \$8,351.08. The goal within the next 2 to 3 years will be to eliminate the SNS binding system in favour of NNN. The board has approved \$16,000 to purchase for next year and a project grant for \$5,000 was received from the City of Waterloo.

Proposed actions:

- Update inventory tool currently used to manage inventory
- Add fall rental inventory to the system.
- Categorize equipment based on the 6 rental groups, eg. Bunnies to racers.
- New inventory system.
- Reconcile historical Annual Rental income/expense to inform future program costs.
- Continue to estimate the value of the inventoried equipment.
- Continue the transition to the NNN system.

Laura will be assisting Eva in many of these tasks leading up to the next rental period.

Youth Programs:

Ken was not able to attend but offered a written report of the season.

The youth program had an amazing year.

All divisions were at capacity with a record total of 104 skiers.

Turn out for both dryland and on snow sessions was excellent even though snow conditions in southern Ontario were very challenging. The race team participated many events this year, including 7 SOD races, the Suntrail Special in Hepworth, Eastern Canadian Championships. Parasport entries included Ontario Parasport Winter Games and Canada Winter Games. He wanted to thank all of the coaches and volunteers for their efforts in this successful year and is looking forward to the coming season.

Adult Programs:

Greg reported for this division.

In spite of challenging conditions this was a successful year.

Registration was as follows:

Dryland training - 18

Classic ski lessons - 22

Skate ski lessons - 9

Adult ski touring group – 16

Dryland - Callinn Burns again lead the dryland program with an increase of 7 registrants.

On Snow Lessons - 5 of 6 sessions for both classic and skate were offered although snow conditions were not ideal. Each session had a respectable number in attendance.

Adult Ski Touring – 16 registrants. This was the most successful season to date with 4 scheduled tours completed.

Highlands Bus Trip - 13th year for this event. Numbers were down possibly due to the date's proximity to Christmas. Edith Baer organized the trip in cooperation with Eva at Grand Valley Trails. Recommendations: Select a date for the Highlands trip later in January and use a full-sized coach bus.

Bechtel Park:

- October 2019 – wood chips with focus to cover exposed roots.
- November 2019 – Installed snow fencing on upper field and near the baseball field.
- Small crews for both occasions.
- Overall space available with record number of Jackrabbits. Access to the woods in February.

- Overall the season's snow conditions were slightly better than last year.
 - Snowmobile – no major problems.
 - Renovator – repairs made should extend its useful life. - Showing some age.
 - Trail Groomers - Presently three groomers. Roger Baer has helped move equipment.
- Stephan also presented a chart outlining total costs for the past eight years.

Recommendations:

Rockway Project:

- Stake out the trail in the fall
- Install Storage Facility
- Transfer Snowmobile
- Brief instructors on the venue and rules before the season.
- Information letter to neighbours so they know why the snowmobile is operating at location
- Transfer the sign from Bechtel to Rockway.
- Once trails are open, craft a media release to notify community

He also provided an insight as to the costs involved in continuing services at Bechtel. Duplication of grooming equipment could be budgeted for about \$30,000. The facility has been used by many for the past nearly 20 years and is considered to be a known destination. However, there would need to be significant grant investment by the City of Waterloo if this service were to in some way continue.

Rockway Project:

Nera provided a written report on the current status of the Rockway project. The plan is to formally announce when details are finalized by the fall of this year.

Board Elections:

All current board members planned to stand for re-election. Stephan and Farida also accepted nomination so there were 9 candidates for the 7 board positions necessitating a vote by ballot.

Bob Cheyne offered to be scrutineer.

New Board as elected.

Oliver Conway-White

Stephan Latour

Colin Rhodes

Laura Seaman

Heidi Langenberg

Bill Henry

Greg Harling

Motion by Colin to approve new board, 2nd by Oliver

AGM adjourned.