

WRNSC Board Meeting Minutes June 17th 2019

Present: Oliver Conway-White, Coline Rhodes, Heidi Langenberg, Bill Henry, Greg Harling, Stephan Latour

Absent: Laura Seaman

Chair: Oliver Conway-White

Oliver called the meeting to order at 7:35pm.

1. Review and approve the minutes from the previous meeting.

Motion to approve by Oliver, 2nd by Colin, all in favour.

2. Review and approve agenda for this meeting. Motion by Greg, 2nd by Bill, all in favour.

3. Follow up on action items from last meeting.

Heidi to contact Richard Lemoine concerning SOD rebate on portion of L2T course fees.

Richard hasn't yet updated the SOD policies so that likely has delayed his response. **Action:** Colin to follow up with Richard at the next SOD meeting.

Colin to follow up with Sue re next year clothing order.

Has emailed Sue - action not yet complete.

Greg to research lighting costs at Rockway, consult with Ken.

Greg has consulted with Ken. Presented information on three different tower sets from Home Depot. Recommended the \$259.00 light tower. Add 2 batteries @ \$156.00 for a 2 pack. Club could start with 2 light sets for around \$755.00 Stephan noted that setup time for the coaches at the start of each session may be an issue. One option could be that a volunteer be designated with this task. No decision at this time.

4. Finance

Finalize and approve budget for the coming year.

Heidi provided copies of last year actual and proposed budget for the coming year.

Projected deficit of \$15,444.54. Investments total \$32,657.13.

Currently projected deficit is much driven by the need to replenish rental inventory coupled with the project to change to NNN binding system.

Set and approve program pricing.

Current club membership is \$56 to which is added program fee to reach a total cost per registrant.

There was considerable discussion of fees for the youth programs and rentals.

Action: Prepare as much information as possible for the past 10 years. Colin to obtain rental information from Eva. Heidi and Stephan - Obtain historical surplus/deficit information from past reports. Bill may have some from AGM handouts as well. Prepare a Google document for analysis. Youth program pricing was deferred pending analysis and planned effect of any increases.

5. Leadership structures for youth programs.

Stephan provided a handout showing the current structure of youth programs.

Update the club Web site. Provide a detailed description of programs.

Start registration early so families can plan for Fall dryland and winter skiing.

Suggest a website calendar for youth.

Colin suggested a meeting of all coaches required to allow agreement on the structure of youth programs. Desired breakdown and structure can be determined.

The board should have a presence at this meeting

Actions: Oliver/Colin - Send a communication to Ken regarding this initiative.

Stephan to put together a list of coaches to be invited.

Ideally there should be a meeting with the new coordinator or candidates prior to the meeting.

6. Discuss use of social media and photos.

Heidi noted that this topic first came up with the race team regarding the posting of team member photos. Greg indicated that a waiver already exists in the Zone 4 registration.

Colin suggested a separate mandatory radio button be implemented in the registration process.

Action: Greg.

7. Discuss desired changes to the brochure. Text and photos.

All text reference to the trails a Bechtel should be removed.

Reference to individual contact names should be changed so that reference is to a club address.

Determine if more up to date photos can be found.

We can't formally announce trails at Rockway until contract is finalized.

Action: Oliver

8. Any updates regarding the Rockway project.

Elanor Waslander volunteered to help with the grant application which includes all costs associated with the Rockway move. We will have complete results by September.

We will begin by moving on the groomer storage. Major task will be placement of the sea-can on the footing. **Action:** Meeting between Colin and Stephan prior to installation.

Deadlines associated with the city contract - Internal draft by August 10th, final by September 10th.

9. Presidents dinner.

Oliver had attended the president's dinner in behalf of Waterloo Nordic. This year the club is recognized as providing 35 years of service to the region.

Date for next meeting: Monday July 29th, at 7:30pm

Heidi Langenberg to host

Address to be advised later

Motion to adjourn at 9:00pm by Oliver, 2nd Bill, adjourned.